

ADRA-UK is looking for a Chief Executive Officer (CEO)

- **NGO Leadership Role**
- **Contract full-time position**
- **Based in Watford with extensive international travel**

The Organisation

ADRA-UK is a UK based humanitarian organisation of the Seventh-day Adventist Church that demonstrates God's love and compassion. ADRA-UK is a member of the ADRA global network and works with people in poverty and distress to create just and positive change through empowering partnerships and responsible action. ADRA-UK is registered as a humanitarian organisation and charity in England and Wales and Scotland, working in a global context.

The Position

The role of the ADRA Chief Executive Officer (also called Country Director) is to provide visionary and strategic leadership to ADRA-UK so that it fulfils its mission as the humanitarian development agency of the Seventh-day Adventist Church in the UK. The CEO ensures that the quality of ADRA-UK's community development programming is participatory, innovative, and results in positive impact in the lives of beneficiaries.

Essential Selection Criteria

- ▶ 5+ years experience in NGO work in humanitarian development.
- ▶ Tertiary qualifications in a relevant field.
- ▶ Proven skills in leadership and strategic management, specifically in the NGO context.
- ▶ Demonstrated networking skills and ability to represent ADRA-UK in all relations with stakeholders.
- ▶ Passionate about ADRA's Purpose and Values.
- ▶ A collaborative attitude and adaptability.
- ▶ A sound understanding of international development and the humanitarian NGO sector.
- ▶ Demonstrated proficient English speaking and writing skills.
- ▶ Be willing to undergo DBS screening, sign and abide by Human Resource Policies including Child Protection, Safeguarding, and ADRA's Code of Conduct.
- ▶ Proficiency with Zoom, and Microsoft Office tools (Word, PowerPoint, Excel, Outlook, etc.) and Apple based IT.

Desirable Selection Criteria

- ▶ Member of the Seventh-day Adventist Church with a strong commitment to its mission (occupational requirement).
- ▶ Prior experience in ADRA or other NGO.
- ▶ Social enterprise development experience.
- ▶ Well-developed leadership and coaching capability.
- ▶ A willingness to pursue further professional development.

For more information download our application pack on our website:
<https://adra.org.uk/get-involved/join-our-team/> or <https://is.gd/pC2fM6>

Applications close on 31 January 2024